



RIALTO UNIFIED SCHOOL DISTRICT

At-Risk Counselor Job Description

DEFINITION

The At-Risk Counseling Program is designed to provide supplementary counseling services to identified pupils who are not earning credits at a rate which will enable the student to graduate with the rest of his/her class. The program will ensure that each student, upon reaching age sixteen or prior to the end of the tenth grade, whichever occurs first, will receive a systematic review of his/her academic progress and the proper counseling regarding educational options available to the student. The At-Risk Counselor will ensure that each identified student receives assistance in social, academic or personal interpretation of individualized test scores

works with students in developing education and occupation plans in terms of such

ing services for referred students.

appropriate educational programs in consultation with teachers, parents and administrators.

inter between the comprehensive, alternative, and continuation high schools.

parents in planning and implementing strategies consistent with student needs.

course content of required and elective courses related to graduation requirements to

parents of academic offerings that are appropriate to the ability and/or the special learning

nt service team and/or alternative programs.

nt records, and provides written summaries or written referrals to appropriate individuals.

ss and suggests appropriate academic options for assigned students.

to community referral agencies for occupational opportunities.

pils with educational and occupational information in conjunction with their personal

d.

QUALIFICATIONS

Knowledge of and Ability to:

Possess knowledge and understanding of a variety of counseling and teaching procedures and techniques with demonstrated ability to counsel effectively with students, parents and teachers.

Knowledge of school curriculum administrative procedures, and pertinent areas related to the total educational program.

Understanding of strengths and limitations of individual and group tests and the ability to interpret test results to students and parents.

Ability to communicate and interact effectively with students, teachers, parents, administrators, and community members in English and Spanish.

Must be willing to arrange work hours to meet student and parent needs.

Experience and Education:

Possess a valid California credential authorizing service as a school counselor.

Possession of a CLAD certificate or equivalent.

Possess a valid Class 3 California Driver-s license, a private vehicle, and maintain current insurance at all times.

Bilingual desirable.

Fingerprints on file as required by State Law

TB Skin Test as required by State Law.

PHYSICAL DEMANDS

Physical class: